

THE  
OLD STATION

**Ticket Office**

*TERMS & CONDITIONS*

- 1 When booking, 50% of the total charge is payable as a deposit. Receipt of your deposit will confirm the booking.
- 2 Balance becomes payable 8 weeks before arrival day.
- 3 Bank transfers – The Old Station Allerston; 60232580; 20-67-75. Cheques should be made payable to, 'The Old Station, Allerston'.
- 4 The Ticket Office is for 18+ only. When booking, please advise number of adults who will be staying. The Proprietors must be made aware of any changes to the composition of your party prior to your arrival.

Should you have to cancel your booking for any reason, monies paid will only be refunded, (less an administrative charge of £25), if the period is re-let. Should the booking be cancelled prior to payment of the balance, the balance shall become payable if the period is not re-let. We recommend that you consider taking out insurance to cover such an eventuality.

- 6 The Ticket Office will not be available for occupation on arrival day, before 16:00h.
- 7 The Ticket Office is strictly 'NO SMOKING'.
- 8 Lighting of candles inside the Ticket Office is strictly forbidden, as are "party poppers".
- 9 If you are to entertain visitors during your stay, please notify the proprietors in advance.
- 10 Customer's pets, or those of any visitors, are not permitted on the premises.
- 11 Please advise the Proprietors of any breakage or damage as soon as possible after it has occurred, ie, not as you leave. In the case of minor breakage requiring replacement of crockery or glassware, there will be no charge. The Proprietors reserve the right to make a charge in the unlikely event of more serious damage occurring.
- 12 Please leave the Ticket Office in a reasonably clean & tidy condition on departure day.
- 13 The Ticket Office must be vacated by 10:00h on departure day.
- 14 Data Protection – the information provided by you on this form will be held electronically, indefinitely, purely as a record of the contract between us and the booking details. It will not be used for marketing purposes and will never be passed to a third party.